

## Postgraduate Non-Standard Application Form - ULBS

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Please use this form to provide Admissions with details of your work experience that will be used to consider your application via our non-standard routes for applicable programmes.

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Our three non-standard entry routes are detailed below. Please ensure that you fit one of the three routes before completing the form. All applications for non-standard entry must be accompanied by a full CV.

### **ROUTE A:**

- You possess an undergraduate degree with a grade below that of a 2:2 (3rd or Ordinary);

AND EITHER

- A professional qualification at level 6 or above from a business professional body, e.g. CIM, CMI, CFA, ACCA, CIMA, CIPD, etc.

OR

- At least two years of proven professional work experience;

### **ROUTE B:**

- You possess a professional qualification at Level 6 or above from a business professional body such as CIM, CMI, CFA, ACCA, CIMA or CIPD;

AND

- At least three years of proven professional work experience.

### **ROUTE C:**

You possess no formal qualifications. You will need to provide 5 years of proven professional managerial work experience along with a professional reference. You may also be required to attend a formal interview.

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## **SECTION ONE: Personal details**

Name:

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## **SECTION TWO: Assessment of competencies**

- Complete each section in detail providing evidence as to how your work experience to date has allowed you to meet each competence.
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### **Self management:**

Please provide evidence of where you have shown readiness to accept responsibility, flexibility, resilience, self-starting, appropriate assertiveness, time management, and readiness to improve your own performance based on feedback/reflective learning.

**Teamworking:**

Please provide evidence of respecting others, co-operating, negotiating/persuading, contributing to discussions, and awareness of interdependence with others.

**Business and customer awareness:**

Please provide evidence of your basic understanding of the key drivers for business success including the importance of innovation and taking calculated risks, and the need to provide customer satisfaction and build customer loyalty.

**Problem solving:**

Please provide evidence of your experience in analysing facts and situations and applying creative thinking to develop appropriate solutions.

**Communication and literacy:**

Please provide evidence of your application of literacy, ability to produce clear, structural written work and oral literacy including listening and questioning.

**Application of numeracy:**

Please provide evidence of your experience in the manipulation of numbers, general mathematical awareness and its application in practical contexts (e.g. measuring, weighing, estimating and applying formulae).

**Application of IT:**

Please provide evidence of your basic IT Skills, including familiarity with word processing, spreadsheets, file management and use of internet search engines.

**Entrepreneurship/enterprise:**

Please provide evidence of your ability to demonstrate an innovative approach, creativity, collaboration and risk taking.

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Once complete please return your form to [admissions@law.ac.uk](mailto:admissions@law.ac.uk). Thank you once again for your interest in studying with us.